

Curriculum Vitae
Dr. Donna G. Wood

Education

University of Arkansas, Ed.D., Human Resource Development
University of Arkansas, M.Ed., Vocational Education, Computer Technology
University of Arkansas at Little Rock, B.S.E., Secondary Education, Business

Ohio State University, DACUM Analyst Certification
Higher Learning Commission, Advanced AQIP Systems Appraiser

Academic Administrative Appointments

NorthWest Arkansas Community College (2006-Present)

Associate Vice President, Global Business Development Center

Responsibilities include: Developing and implementing academic programs and curriculum development in the Division of Business and Computer Information and institutes with the specific focus of sustainability, entrepreneurship, retail management, transportation and logistics, K-University Partners, Students in Free Enterprise, and a learning resource center. Leading the organizing and planning efforts for the construction of a 40,000 square foot building with community leaders, administration, faculty, staff, and students.

The Associate Vice President is responsible for building and maintaining relations with community, business, industry, K-12 schools, government, and universities. Responsibilities also include developing short and long-term innovative programs to meet the needs of several constituencies including those students seeking credentialed programs, those interested in corporate learning, and those seeking personal/professional enrichment on a statewide and national scope. The AVP leads the Center in implementing the strategic plan which focuses on professional development, excellence in teaching, with emphases toward diversity and a global mission. Supervise grant programs, two National Science Foundation grants for network security and a regional transportation and logistics center, and a Wal-Mart Foundation grant for developing and implementing a national retail management program.

Dean, Business and Computer Information Division, NorthWest Arkansas Community College

Responsibilities included: Developing and implementing the programs and activities of the Division of Business and Computer Information. The Division offers certificate and degree programs in Business Administration and Business Management with concentrations in Accounting, Banking and Finance, Entrepreneurship, General Business, Logistics Management, Retail Management, and Tax Specialist; Computer Information with concentrations in Information Systems Applications, Computer Programming, Office Systems Support, Computer Networking, and Web Technologies; Computer Aided Design with concentrations in Architecture, Landscape Design, and Civil Engineering.

The Dean exercises leadership in carrying out the division's strategic plan, including support for innovative teaching and learning strategies. In addition, the Dean works closely with local business and industry in workforce development efforts, as well as advisory committees.

Lewis University (2005-2006)

Associate Provost for Teaching and Learning

Responsibilities included: Developing and implementing quality teaching and learning for undergraduate and graduate programs through learning outcomes assessment, innovative programs to support students' academic success, and expanding faculties' capabilities in adopting and adapting learning-centered pedagogies. Specific academic areas of responsibilities included: learning outcomes assessment, academic program development, distance learning, faculty development, Honors Program, First Year Experience Program, SUCCESS and Bridge Program, School for Professional and Continuing Education, and International Programs and Studies. Institutional-wide responsibilities include: developing the AQIP Systems Portfolio for re-accreditation and Provost's liaison for University Academic Affairs.

Northeastern State University (1996-2005)

Director, Center for Teaching and Learning, Northeastern State University

Responsibilities included: Administering university-wide activities to improve student-centered learning and the scholarship of teaching and learning; supervising university-wide distance learning activities, both online and video conferencing classes; promoting and supporting learning activities through collaboration with community; and developing and implementing a newly conceptualized statewide adult development program through collaboration with other universities; supervising staff on multi-campus; administering the CTL strategic plan; and program and course evaluation. Other duties as assigned by the Vice President for Academic Affairs.

Interim Graduate Dean, Northeastern State University

Responsibilities included: Administering the Graduate College policies, procedures, and strategic plan; recruiting and marketing the graduate programs; supervising graduate admissions, records, and degree audits; chairing Graduate Council; administering the Graduate College budget; fostering diversity in graduate studies; and conducting program evaluation.

Coordinator of NSU Academic Technology and Distance Learning

Responsibilities included: Promoting and supporting academic technology initiatives for Academic Affairs; administering university-wide distance learning delivery; implementing faculty development activities; consulting with faculty for technology integration; developing and administering distance learning policies, procedures, and evaluation system.

Course Coordinator/Lead Faculty, College of Education

Responsibilities included: Leading educational technology faculty; providing faculty development activities; standardizing curriculum based on ISTE standards; and assisting in NCATE program review.

Academic Appointments

Tenured associate professor and graduate faculty member, Department of Educational Foundations and Leadership, Northeastern State University College of Education for nine years; community college instruction for one year; technical college instruction for one year; and K-12 teaching appointments.

Academic Administrative Experience Summary

- Academic Quality Improvement Program (AQIP) Advanced Systems Appraiser, Team Leader, and Quality Check-up Visits. AQIP is based on the Baldrige Model for Quality Improvement in Higher Education through the North Central Accreditation Association of the Higher Learning Commission
- Led first Entrepreneurship Curriculum development for statewide adoption by two year colleges in Arkansas
- Leadership Team for Academic Quality Improvement Program (AQIP), NorthWest Arkansas Community College
- Collaborate with Mid-South Community College and University of Memphis on a National Science Foundation Grant for developing a Regional Center of Excellence for Transportation and Logistics.
- Collaborate with University of Tulsa on a National Science Foundation Grant for developing Network Security curriculum development and implementation.
- Collaborate on articulation agreements with Missouri Southern State University in Joplin, Missouri (Business Administration), Northwest Technical Institute in Springdale, Arkansas (courses in Computer Information and Business), the Walton College of Business, University of Arkansas (Business Administration), regional high schools, and Northeastern State University in Tahlequah, Oklahoma (Business Administration—Retail Management)
- Facilitated AQIP Action Project for Learning Outcomes Assessment. Develop innovative approaches for academic support for students through development and enrichment of first year experience program. Assist in developing policies and procedures for distance learning. Facilitate faculty development initiatives. Provide support for the program development of the Honors Academy and the International Studies Program.
- Program development from planning to evaluation— NSU Center for Teaching and Learning, NSU Office of Distance Learning and Academic Technology, and College of Education Instructional Technology Program.
- Curricula development—for five different levels: secondary, continuing education, adult development, undergraduate, graduate
- Expanded program—NSU Graduate College by providing greater visibility through marketing tools, providing an accessible database for graduate faculty advisors, developing policies and procedures; and establishing the first statewide graduate deans council for Oklahoma regional universities
- Developed/converted procedures to administer policies— NSU Center for Teaching and Learning, NSU Graduate College
- Led in development of policies and procedures for NSU distance learning delivery
- Led in development of course development evaluation process
- Assisted in development of self-study reports for NCA and NCATE
- Provided faculty development on three campuses
- Collaborated in strategic planning efforts on a university-wide and unit basis
- Appointment to chair the university-wide strategic planning process
- Developed strategic planning data table instrument for university adoption
- Coordinated service learning activities
- Wrote and/or directed local, state, and federal grants
- Presented at local, statewide, national, and international professional meetings
- Managed and supported distance course delivery for three campuses
- Taught undergraduate/graduate courses
- Established faculty fellowships for teaching and learning
- Established faculty grants for service learning course development
- Established outstanding graduate student award
- Established graduate student honors recognition

- Coordinated New Faculty Orientation for four years
- Co-directed 2003, 2004, 2005 Oklahoma Higher Education Teaching and Learning Conference
- Steering Committee for the Texas/Oklahoma Service Learning Annual Conference
- Initialized the Oklahoma Degree Completion Program at NSU

Other Employment Related to Professional Activity

Apple Computer, Inc., New Orleans, Louisiana, Training and Development
 Microcomputer of Arkansas, Little Rock, Arkansas, Educational Coordinator
 University of Arkansas, President's Office, Administrative Staff
 Springdale and Siloam Springs Public Schools teaching and department chair

Membership in Professional, Honorary, and Other Learned Societies

Academic Quality Improvement Program Systems Appraiser, Higher Learning Commission
 Association of Collegiate Business Schools and Programs (ACBSP)
 Arkansas Association of Two-Year Colleges (AATYC)
 National Association of Community College Entrepreneurship (NACCE)
 American Association of University Professors (former member)
 National Council for Accreditation of Teacher Education (former member)

Academic Honors and Awards

Scholarship award for Entrepreneurship Symposium, NACCE, 2007
 NSU Circle of Excellence Award for **Teaching** Nominee, 2004-05
 Ernest L. Boyer International Award for Excellence in **Teaching**, Learning and Technology Nominee, 2003
 NSU Circle of Excellence Award for **Research** Nominee, 2001-2002
 Award for Innovative Excellence in **Teaching**, Learning, & Technology, 2002
 Ernest L. Boyer International Award for Excellence in **Teaching**, Learning and Technology Nominee, 2002
 NSU Circle of Excellence Award for **Service** Nominee, 2000-2001
 Oklahoma State Regents for Higher Education, Instructional Technology Excellence Award, 1999
 NSU Circle of Excellence Award for **Teaching** Nominee, 1998-1999

Scholarship of Teaching and Learning

Student Advisement

Graduate students and those enrolled in courses taught

Preparation of Instructional Media

Developed **first** online course for the College of Education, EDUC 4823, Technology in Education

Grants for Teaching Improvement

ASCII, Advanced Summer Computer Interchange Institute, from Oklahoma State Department of
 Education, two years

Telecommunications (FASTT) Grant, faculty development

NSU Faculty Research Grant, comparative analysis of student learning styles in face to face and online

Scholarship of Discovery

Publications

Schneider, G., & Wood, D. (2008). *Beginning the journey toward systems thinking*. Higher Learning
 Commission Annual Meeting Proceedings, April 2008.

Wood, D. (2007). *Who's on First? Planning for an entrepreneurial center*. Community College
 Entrepreneur, Spring 2007.

- Wood, D., Becker, M., Osborn, R., VanNostrand, J., Winn, S., Ziehr, C. (2007). *Total quality management strategic planning for distance course development*. Distance Education Clearinghouse, Evaluation and Assessment, February 2007.
- Wood, D., (2006). *Peer review, critical thinking, and instructor participation in a qualitative research course of adult learners*. In progress.
- Wood, D., Becker, M., Osborn, R., VanNostrand, J., Winn, S., Ziehr, C. (2004). *Total quality management strategic planning for distance course development*. American Center for the Study of Distance Education, DEOS News, February 2004.
<http://www.ed.psu.edu/acsde/deos/deosnews/deosarchives.asp>
- Wood, D., Edwards, S., Stuenkel, K., Becker, M., Cambiano, R. (2004). A collection of papers on self-study and institutional improvement, 2004, Volume 3: Assessment of student learning. *AIM—Assessment and institutionalization of metacognition (for improved learning)*, pg. 89-90. The Higher Learning Commission of the North Central Association of Colleges and Schools, 2004. Chicago, IL.
- Wood, D.G. (2002). WebQuest: Pathways for teaching to learn, learning to teach. [On-line]. *Michigan Virtual University and the Great Lakes IT Report, May 27, 2002*. Abstract from:
<http://ts.mivu.org/default.asp?show=article&id=910>
- Wood, D.G. (2001). WebQuest: Pathways for teaching to learn, learning to teach. [On-line]. *The Technology Source Archives*, University of North Carolina, November-December 2001.
<http://technologysource.org/article/webquests>
- Wood, D.G., Becker, M.R. & Frusher, O.S. Faculty development webbing: A model of just-in-time mentoring and beyond. Conference proceedings of EdMedia 2001, Tampere, Finland, June, 2001.
- Wood, D.G., Becker, M.R. & Frusher, O.S. Faculty development webbing: A model of just-in-time mentoring and beyond. U. S. Department of Education, Educational Resources Information Center, Resources in Education Journal, August 27, 2001.
- Becker, M.R. & Wood, D.G. (2001). Faculty development in a digital civilization: The best of times, the worst of times. Conference proceedings of the American Association for Higher Education, Tampa, FL.
- Becker, M.R. & Wood, D.G. (2000). Faculty development model: Addressing the disparity between pre-service and in-service educators in technology integration of the public school classroom. Conference proceedings, Society of Information Technology and Teacher Education, San Diego, CA.
- Wood, D.G. (1999). Transforming instructional technology 101 into a Webquest!" Conference proceedings, Society of Information Technology and Teacher Education Conference, San Antonio, TX.

Grants Funded

- Council of Two-Year Colleges, Higher Learning Commission, Research Project for Sustainability Curriculum Development
- Wal-Mart Foundation for National Retail Management Degree Program, 2007
- Oklahoma Department of Education Telecommunications Grant, Advanced Summer Computer Institute Interchange, ASCII, 2003
- Oklahoma Department of Education Telecommunications Grant, Advanced Summer Computer Institute Interchange, ASCII, 2002
- Recipient of NSU Faculty Research Grant, 2001-2003, Comparison Study of Online and Face-to-Face Learning Styles

Research in Progress

- Learning effectiveness of incorporating metacognitive strategies into content
- Peer review, critical thinking, and instructor participation in a qualitative research course of adult learners

Scholarship of Integration

Publications (Non-refereed)

Developed and conducted faculty survey of Far Eastern cultural integration into curriculum, February 2003.

Developed matrix tool for Academic Affairs Strategic Planning which evolved into University-wide instrument, March, 2002

Professional

Collaborated in sponsoring “Rock the Vote” through the NSU American Democracy Project

Developed and conducted faculty survey of Far Eastern cultural integration into curriculum

Cross-disciplinary seminar on “Ins and Outs of Blackboard”, co-authored with Dr. Jeff Slattery, Director, MBA Program, WDSINET Annual Meeting, Kauai, Hawaii

Scholarship of Application

Service

Higher Learning Commission North Central Association AQIP Systems Appraiser (selected 03/05)

Arkansas Statewide Entrepreneurship Curriculum Collaboration

Reviewer for papers presented to the National Association for Community College Entrepreneurship

Oklahoma State Regents for Higher Education Task Force for Advanced Degree Completion

Director, Oklahoma Higher Education Teaching and Learning Conference

DaVinci Council: Mission—to bring cultural activities to Oklahoma higher education

Judge, Oklahoma Research Day for Regional Universities

Siloam Springs Public School Administrative Team Professional Development

Tahlequah Public Schools professional development

Tahlequah Chamber of Commerce

Professional Boards/Committees

Board of Directors, Single Parent Scholarship Fund for Washington County

Coalition of Oklahoma Graduate Schools

Reviewer for spring 2004 Edition, The OATE Journal (Oklahoma Association of Teacher Educators)

Tri-State Planning Committee for Service Learning Conference

Southern Regional Education Board Common Market Coordinator

Oklahoma Higher Education Task Force for Online Learning Collaboration

Oklahoma State Regents for Higher Education, Learning Site Coordinators, Chair, Statewide Test Proctoring Committee

Online Course Evaluator, University of Cincinnati, NSF Grant

National Science Foundation Grant Instructor for Math and Science Teachers Using Technology

Professional Presentations Conference Proceedings (Refereed)

Wood, D. & Washum, J. (2009). *Partnerships produce results: Developing statewide degree programs*. National Association for Community College Entrepreneurship Annual Conference, January 4-7, 2009. Anaheim, California.

Wood, D. & Cornelius, T. (2009). *Building entrepreneurship education curriculum partners across the state*. National Association for Community College Entrepreneurship Annual Conference, January 4-7, 2009. Anaheim, California.

Wood, D. (2008). *The development of a Global Business Development Center*. National Association for Community College Entrepreneurship Symposium, June 23-25, 2008. Springfield, Massachusetts.

- Wood, D. & Schneider, G. (2008). *Beginning the journey towards systems thinking*. Higher Learning Commission Annual Meeting, April 12-15, 2008. Chicago, Illinois.
- Wood, D., Paneitz, B., Crews, D., & Cornelius, T. (2008). *Entrepreneurship curriculum: A blended approach*. National Association for Community College Entrepreneurship Conference, January 6-9, 2008. San Antonio, Texas.
- Wood, D., Gates, S., & Schneider G. (2007). *AQIP Accreditation at NorthWest Arkansas Community College*. Arkansas Association of Two-Year Colleges, Hot Springs, AR, October 14-16, 2007.
- Wood, D., Schneider, G., & Ates, C. (2007). *Accreditation from AQIP—The journey: We will get there from here!* League for Innovation in the Community College, New Orleans, LA, March 4-7, 2007.
- Wood, D. (2004). *Distance learning and civic engagement*. Presentation at the National American Democracy Project Meeting, Albuquerque, NM, August 2, 2004.
- Wood, D. (2003). *Are we there yet? Are we there yet? Total quality strategic plan for distance course development*. Syllabus, Fall 2003, Boston, MA, December 6, 2003.
- Wood, D., Edwards, S., Stuenkel, K., Becker, M., Cambiano, R. (2004). *AIM—Assessment and institutionalization of metacognition (for improved learning)*. NCA Higher Learning Commission Annual Meeting, Chicago, Illinois, March 2004.
- Becker, M., Cambiano, R., Wood, D. (2003). *Addressing learning styles in the online environment 2004* Hawaii International Conference on Education, Honolulu, Hawaii, January 3-6, 2004
- Stuenkel, K., Edwards, S., and Wood, D. (2004). *Using Dunn and Dunn Learning Style Model to improve classroom performance*. Federal Business Disciplines Annual Meeting, Orlando, Florida, March 2-6, 2004.
- Wood, D.G. & Slattery, J. Learning the "ins and outs" of Blackboard. Thirty Second Annual Meeting of the Western Decision Sciences Institute workshop, Kauai, Hawaii, April 15-19, 2003.
- Wood, D. G. & Osborne, R. Effective evaluation of courses over distance using the Snap survey software program. 2003 Arkansas Distance Education Conference, Fayetteville, Arkansas, January 9-10, 2003.
- Wood, D. G. AQUA: Academic quality assurance. 14th International Conference on College Teaching and Learning, Jacksonville, Florida, April 2-3, 2003.
- Wood, D.G., & Becker, M.R. Varied assessment methods for varied learning styles in instructional technology. Oklahoma Regional University Research Day, Edmond, Oklahoma, October 11, 2002.
- Becker, M.R., & Wood, D.G. Assessment in the online environment. OACTE 2002 Annual Conference, Oklahoma City, November 6-7, 2002.
- Wood, D.G. Service-based learning: From classroom to college to community. 13th International Conference on College Teaching and Learning, Jacksonville, Florida, April 9-13, 2002.
- Wood, D.G., & Becker, M.R. Educational professionals in the 21st century: Policies, politics, theory and practice. Accepted for presentation to OACTE 2001 Annual Conference, Oklahoma City, November 8-9, 2001.
- Wood, D.G., & Becker, M.R., & Frusher, O.S. Faculty development: Opening gates to a digital civilization. Accepted for presentation to Phi Delta Kappa Annual Conference, Orlando, FL, November, 2001.
- Wood, D.G., Becker, M.R. & Frusher, O.S. Faculty development webbing: A model of just-in-time mentoring and beyond. Approved for presentation to EdMedia 2001, Tampere, Finland, June, 2001.
- Wood, D.G. & Becker, M.R. Faculty development in a digital civilization: The best of times, the worst of times. Presented to Oklahoma Association of Teacher Education, Spring Conference, March, 2001.
- Wood, D.G. & Becker, M.R. Faculty development in a digital civilization: The best of times, the worst of times. Presented to American Association for Higher Education, Tampa, FL, February, 2001.
- Wood, D.G. & Becker, M.R. Addressing the disparity between pre-service and in-service educators in technology integration of the public school classroom. Presented to Oklahoma Technology Administration and Oklahoma Distance Learning Association Conference, June, 2000.
- Wood, D.G. Using WebQuests to support collaborative learning and critical thinking skills. Presented to Oklahoma Technology Administration and Oklahoma Distance Learning Association Conference, Pre-Conference Workshop, June, 2000.

- Wood, D.G. & Becker, M.R. Faculty development model: Addressing the disparity between pre-service and in-service educators in technology integration of the public school classroom. Presented to Society of Information Technology and Teacher Education, San Diego, February, 2000.
- Wood, D.G. Developing and teaching an online course. Presented to Oklahoma Summer Educational Technology Institute, June, 2000.
- Wood, D.G. & Becker, M. Building self-directed learners for the new millennium with the Web. Presented to Oklahoma Association of Colleges of Teacher Education, November, 1999
- Wood, D.G. Transforming instructional technology 101 into a Webquest! Presented to Society of Information Technology and Teacher Education, San Antonio, March, 1999.
- Wood, D.G. Assessment Comparison of Transforming Instructional Technology 101 into a Webquest. Presented to International Conference on Technology in Education, Edinburgh, Scotland, March, 1999.
- Wood, D.G. & Rosener, B. From Work to School: Barriers to Getting Back, A Native American Case Study. Presented to Academic and Technical Integration Conference, Beaver Creek, Colorado, June, 1998
- Wood, D.G. & Rosener, B. Using the World Wide Web to Overcome Barriers to Post-Secondary Education for Cultural Difference. Presented to Association of Collegiate Business Schools and Programs Annual Meeting, Kansas City, June, 1998.

Contributions to the Institution and Profession

AQIP Quality Check-Up Visit
 Lead team member for AQIP Systems Portfolio, NWACC
 President's Expanded Cabinet, NWACC
 Learning Outcomes Assessment, NWACC
 Distance Learning, NWACC
 Leadership Council, NWACC
 Land Use and Facilities, NWACC
 Planning team for statewide entrepreneurship degree program, NWACC
 Learning Outcomes Assessment Action Project, Lewis University
 University Graduate Affairs Committee, Lewis University
 Institutional Review Board, Lewis University
 University Academic Affairs Committee, Lewis University
 University Mission Statement Committee, Lewis University
 University Strategic Planning Committee, NSU
 American Democracy Project, NSU
 NSU Centennial Committee, Campaign, NSU
 Coalition of Oklahoma Graduate Schools, NSU
 OATE Journal (Oklahoma Association of Teacher Educators) , NSU
 College of Education, Diversity and Multicultural Awareness Organization, NSU
 Oklahoma Higher Education Teaching and Learning Conference, NSU
 Planning Committee for Texas and Oklahoma Campus Compact, NSU
 Southern Regional Education Board Common Market, NSU
 Oklahoma Higher Education Task Force for Online Learning Collaboration, NSU
 Oklahoma Learning Site Coordinator, Electronic Mediated Instruction, NSU
 Oklahoma Statewide Test Proctoring Committee, NSU
 Online Course Evaluator, University of Cincinnati, NSF Grant, NSU
 Academic Affairs Strategic Planning Committee, NSU
 Scholarship of Teaching and Learning Committee, NSU
 Distance Learning Committee, NSU
 Academic Administrators Council, NSU
 World Wide Web Committee, NSU

University Academic Technology Committee, NSU
University Administrative Technology Committee, NSU
College of Education Technology Committee, NSU

Other Professional Activities

Higher Learning Commission, Advanced Institute for AQIP Peer Review
League for Innovation in the Community College Conference for Information Technology, November 2006
League for Innovation in the Community College Annual Conference, March 2007
National Association for Community College Entrepreneurship Conference, January 2007
AQIP Strategy Forum, January 2007
AATYC Annual Meeting, October 2006
NSF Grant for Transportation and Logistics, October 2006
Higher Learning Commission, AQIP Project Management, November 2005
Higher Learning Commission, AQIP Crafting Systems Portfolio, January 2006
American Democracy Project Statewide Meeting, April 2005
Oklahoma Regional Universities Research Day, 2001-2004
Legal Issues in Higher Education, Norman, Oklahoma, 2000-2005